



Registered Office: NITCO HOUSE, Station Road, Kanjur Marg (East) Mumbai – 400042

Tel: +91 22 6616 4555 **Fax:** +91 22 6616 4657 **Email:** investorgrievances@nitco.in

CIN: L26920MH1966PLC016547 **Website:** www.nitco.in

POSTAL BALLOT FORM

Name and Registered Address of the :
sole/first named member

Name(s) of the joint-holder(s), if any :

Folio No. / DP ID* / Client ID* :
(*applicable only to members holding
equity shares in dematerialised form)

Number of equity share(s) held :

I / we hereby exercise my / our vote(s) in respect of the following resolution(s) to be passed by means of Postal Ballot for the business stated in the Postal Ballot Notice dated 14th February, 2019, issued by the Company, by conveying my / our assent or dissent to the said resolution(s) by placing a tick mark (*) in the appropriate box below:

| Item No. | Description | No. of shares held by Me/us | I/we assent to the resolution (FOR) | I/we dissent from the resolution (AGAINST) |
|---------------------------|--|-----------------------------|-------------------------------------|--|
| Special Business : | | | | |
| 1. | Nitco Limited Employees' Stock Option Plan 2019 (ESOP 2019) for employees of the Company | | | |

Place:

Date:

(Signature of the Shareholder)

| Electronic Voting Sequence Number (EVSN) | User ID | Password |
|--|---------|-------------------|
| 190219004 | | Existing Password |

Notes:

The voting period starts from, 1st March, 2019 (9:00 am IST) and ends on 30th March, 2019 (5:00 pm IST). The voting module shall be disabled by CDSL for voting thereafter.

Please read the instructions for e-voting given along with the Postal Ballot Notice.

INSTRUCTIONS

1. If a member exercises voting rights through voting by electronic means (e-voting), the Postal Ballot Form need not be sent to the Company.
2. A member desirous for exercising vote by physical Postal Ballot may complete this Postal Ballot Form and send it to the Scrutinizer in the enclosed self-addressed postage pre-paid Business Reply Envelope. Postage will be borne by the Company.
3. A member may vote through e-voting as per Information and Instructions relating to e-voting provided in the Postal Ballot Notice sent herewith.
4. The Postal Ballot Form should be completed and signed by the member as per the specimen signature registered with the Company. In case of joint holding, the same should be completed and signed by the first-named member and in his / her absence, by the next-named member.
5. Corporate / Institutional Members (that is, other than Individuals, HUF, NRI, etc.) opting for physical Postal Ballot are also required to send certified true copy of the Board Resolution / Power of Attorney / Authority Letter, etc., together with the attested specimen signature(s) of the duly authorised representative(s), to the Scrutinizer along with the Postal Ballot Form.
6. The consent must be accorded by recording the assent in the column FOR and dissent in the column AGAINST by placing a tick mark in the appropriate box.
7. **The vote(s) of a member will be considered invalid inter alia on any of the following grounds:**
 - a. Postal Ballot Form other than one issued by the Company is used;
 - b. if the member's signature does not tally;
 - c. if the member has put a tick mark in both the columns, that is, for **Assent** and also for **Dissent** to the resolution in such manner that the aggregate shares voted for **Assent** and **Dissent** exceed the total number of shares held;
 - d. if the Postal Ballot Form is unsigned, incomplete or incorrectly filled;
 - e. if the member has made any amendment to the resolution or imposed any condition while exercising his vote;
 - f. if the Postal Ballot Form is received torn or defaced or mutilated;
 - g. any competent authority has given directions in writing to the Company to freeze the voting rights of the member.
8. Duly completed Postal Ballot Forms should reach the Scrutinizer on or before 5:00 p.m. (IST) on Saturday, 30th March, 2019. If any Postal Ballot Form is received after this date and time, it will be strictly treated as if reply from such member has not been received.

A member may request for a duplicate Postal Ballot Form, if so required, from the Link Intime India Private Limited having its address at: Link Intime India Private Limited C-101, 247 Park, LBS Marg, Vikhroli (West), Mumbai- 400 083 Tel: 022 4918 6000, E-mail: rnt.helpdesk@linkintime.co.in. However, the duly filled-in duplicate Postal Ballot Forms should reach the Scrutinizer not later than 5:00 p.m. (IST) on Saturday, 30th March 2019.
9. Members are requested NOT to send any other paper along with the Postal Ballot Form in the enclosed self-addressed postage-prepaid Business Reply Envelopes. Any extraneous paper found in such envelopes would be destroyed by the Scrutinizer and the Company would not act on the same.